



Colorado ● Montana ● North Dakota ● South Dakota ● Utah ● Wyoming

ASPIRE BUSINESS MEETINGS

October 4 & 6, 2015

Rapid City, South Dakota

Submitted by Jami Bayles

OFFICIAL MINUTES – APPROVED 10/10/16

IN ATTENDANCE

OFFICERS

Jami Manzanares, President
Joseph Aguirre, President-Elect
Craig Harter, Past-President
John Shafer, Treasurer
Jami Bayles, Secretary

STATE PRESIDENTS

Darlene Samson, Montana State President
Dennis Stangl, North Dakota State President
Peggy Madrid, South Dakota State President
Kyle Ethelbah, Utah State President
Heather Webb, Wyoming State President

ABSENT

Pamela Osborne, Colorado State President

CALL TO ORDER

Meeting was called to order by Jamie Manzanares at 3:35pm.

PARLIAMENTARIAN

Joseph Aguirre was appointed Parliamentarian and a quorum was established.

APPROVAL OF MINUTES

Minutes from the October 2014 ASPIRE Business meetings in Grand Forks, North Dakota were distributed and reviewed by the ASPIRE membership. With no corrections, the minutes were accepted as written.

PRESIDENT'S REPORT

Jamie distributed an abbreviated report to the membership. Jamie began by thanking and recognizing the Board for their efforts in all board meetings during the last year. The Strategic Plan was approved and was based in part to help COE meet its goals, but also to meet regional goals. The ASPIRE Operating Guidelines were carefully reviewed and updated with input from all Board members. The ASPIRE website has also been updated with a new look. Jamie reported that there were four Student Support Service programs in ASPIRE that were not refunded, but nine new programs were awarded. Three new committees have been introduced; a Native American Committee, Conference Advisory Committee, and Social Justice Committee. A full updated President's report will be available on the ASPIRE website at the end of the conference.

TREASURER'S REPORT

John Shafer distributed and discussed in detail both the ASPIRE 2014 final report and current 2015 report.

ASPIRE REGION BUDGET, 2014							
As of 12/31/14							
Current Checking Balance		\$ 123,226.18					
Current Savings Balance		\$ 1,523.18					
Long-Term Savings Accounts		\$ 77,268.23					
Prepaid Expenses		\$ 10,971.42					
Net Assets		\$ 212,989.01					
Income	2014 Budget	2014 Actual	Variance				
Membership, Personal	\$ 15,000.00	\$ 12,061.25	\$ (2,938.75)				
Project Memberships	\$ 11,000.00	\$ 10,000.00	\$ (1,000.00)				
Personal Donations	\$ 6,000.00	\$ 3,659.22	\$ (2,340.78)				
Interest Income	\$ 675.00	\$ 628.43	\$ (46.57)				
Conference	\$ 80,250.00	\$ 85,191.57	\$ 4,941.57				
LDI	\$ 2,000.00	\$ 780.00	\$ (1,220.00)				
Miscellaneous Income							
Total Income	\$ 114,925.00	\$ 112,320.47	\$ (2,604.53)				
General Expenses				Committee Expenses			
General Operating	\$ 300.00	\$ 428.64	\$ (128.64)	Archivist	\$ 300.00	\$ -	\$ 300.00
Bank and Credit Card Fees	\$ 150.00	\$ 144.99	\$ 5.01	Awards	\$ 600.00	\$ 893.00	\$ (293.00)
Credit Card Processing Fees	\$ 7,000.00	\$ 4,887.23	\$ 2,112.77	Development	\$ 500.00	\$ 200.55	\$ 299.45
Executive Board	\$ 15,000.00	\$ 15,510.86	\$ (510.86)	Governmental Relations	\$ 14,500.00	\$ 12,823.71	\$ 1,626.79
COE Board Travel	\$ 13,500.00	\$ 11,039.92	\$ 2,460.08	LDI	\$ 2,000.00	\$ 741.00	\$ 1,259.00
Insurance and Bond	\$ 2,350.00	\$ 2,446.00	\$ (96.00)	Membership	\$ 200.00	\$ 98.00	\$ 102.00
Accountant	\$ 1,500.00	\$ 2,077.12	\$ (577.12)	State Initiatives	\$ 1,500.00	\$ 500.00	\$ 1,000.00
Audit	\$ 3,200.00	\$ 3,200.00	\$ -	TRIO Achievers	\$ 1,000.00	\$ 523.60	\$ 476.40
Website and Domain	\$ 70.00	\$ 715.59	\$ (645.59)	Total Committee Expenses	\$ 20,600.00	\$ 15,779.86	\$ 4,770.64
Cvent (on-line registration)	\$ 3,700.00	\$ 3,700.00	\$ -	Total Income	\$ -	\$ -	\$ -
COE Membership	\$ 4,000.00	\$ 4,000.00	\$ -	Total Expenses	\$ 20,600.00	\$ 15,779.86	\$ 4,770.64
Conference	\$ 35,700.00	\$ 34,707.81	\$ 992.19	Net Gain or Loss	\$ (20,600.00)	\$ (15,779.86)	\$ 4,770.64
Total General Expenses	\$ 86,470.00	\$ 82,858.16	\$ 3,611.84				

ASPIRE REGION BUDGET, 2015							
As of 9/24/15							
Current Checking Balance		\$209,561.48					
Current Savings Balance		\$ 1,523.69					
Long-Term Savings Accounts		\$102,845.06					
Accounts Payable		\$ (2,327.32)					
Net Assets		\$311,602.91					
Income	2015 Budget	2015 Actual					
Membership, Personal	\$ 15,000.00	\$ 8,790.00					
Project Memberships	\$ 11,000.00	\$ 6,900.00					
Personal Donations	\$ 4,000.00	\$ 3,063.05					
Interest Income	\$ 675.00	\$ 0.51					
Conference	\$ 89,000.00	\$ 65,320.00					
Total Income	\$119,675.00	\$ 84,073.56					
General Expenses			Committee Expenses				
General Operating	\$ 300.00	\$ 404.01	Archivist	\$ 300.00			
Bank and Credit Card Fees	\$ 100.00	\$ 15.00	Awards	\$ 600.00			
Credit Card Processing Fees	\$ 6,000.00	\$ 2,815.86	Development	\$ 500.00	\$ 368.60		
Executive Board	\$ 15,000.00	\$ 19,628.31	Governmental Relations	\$ 14,500.00	\$ 15,780.32		
COE Board Travel	\$ 13,500.00	\$ 6,725.52	LDI	\$ 2,000.00			
Insurance and Bond	\$ 2,450.00	\$ 2,456.00	Membership	\$ 200.00	\$ 49.00		
Accountant	\$ 1,500.00	\$ 1,789.58	State Initiatives	\$ 1,500.00			
Audit			TRIO Achievers	\$ 1,000.00			
Legal	\$ -		Total Committee Expenses	\$ 20,600.00	\$ 16,197.92		
Website and Domain	\$ 140.00	\$ 268.94					
Event Espresso	\$ 200.00	\$ 199.95					
COE Membership	\$ 4,000.00	\$ -	Total Income	\$ -	\$ -		
Conference	\$ 46,265.00	\$ 12,538.94	Total Expenses	\$ 20,600.00	\$ 16,197.92		
Total General Expenses	\$ 89,455.00	\$ 46,842.11	Net Gain or Loss	\$ (20,600.00)	\$ (16,197.92)		

John ended by thanking Lynne Brown, Mark Leavitt, Mike Wade, Dan Bengé, Dawn Eckhardt, Craig Harter, and Jamie Manzanares for their support during his term as Treasurer.

GOVERNMENT RELATIONS

Michael Wade gave a brief explanation of the appropriations process in 2016 and stated that COE is always pursuing strategies to make sure TRIO is being represented and being considered for funding increases. Mike reported that this year's "ask" is to raise spending caps. If spending caps were raised, an Omnibus spending bill passed for FY2016 would most likely happen, which could result in an increase for TRIO. Mike then discussed ways on how TRIO professionals and students can participate in COE's #TRIOTuesday campaign, including letter writing campaigns, student videos, and media coverage, and encouraged members to inform Kimberly Jones at COE when participating in any of these activities.

MEMBERSHIP

Dawn Eckhardt reported that there were 310 members for 2014-15, a slight decrease from the previous year. This consisted of 286 Professionals, 13 Associates, a growing number of Emeritus, and five Friends of ASPIRE. She then distributed a document describing the difference between ASPIRE membership and COE membership and the membership years for each. She reminded everyone that whether you work full time or part time, the majority of TRIO personnel are "Professional" while Associate memberships are for office and/or clerical staff. Dawn also discussed project membership and COE Institutional memberships.

DEVELOPMENT

Dan Bengé stated that the Development committee is charged with the task of raising money for the regional organizations, as well as, fundraising for COE and briefly described the structure and responsibilities of the committee. He reported that ASPIRE reached Fair Share on the national level at 128%. Individual states that met Fair Share are Colorado at 142%, Montana at 134%, Utah at 115%, and 221% in Wyoming. The money raised for Fair Share goes to support COE so that they can do advocacy and professional development. On the region level, \$13,221 was contributed to ASPIRE Development in 2014-15.

ELECTIONS

Jami Bayles, Elections Committee member, stated that the vacancies for the offices of ASPIRE President-Elect and ASPIRE Treasurer were now open. She reported that one formal nomination had been submitted via email prior to the conference, and then called for nominations from the floor.

ACTION ITEM

1. Senthia Olgetree nominated Kyle Ethelbah for the office of ASPIRE President-Elect via email. Heather Webb seconded the nomination and motion carried.
2. Dan Bengé nominated Dawn Eckhardt for the office of ASPIRE Treasurer. Mike Wade seconded the nomination and motion carried.
3. With no further nominations, John Shafer moved to elect Kyle Ethelbah for ASPIRE President-Elect by way of acclamation. Peggy Madrid seconds and the motion was carried.
4. With no further nominations, John Shafer moved to elect Dawn Eckhardt for ASPIRE Treasurer by way of acclamation. Heather Webb second and the motion was carried.

The ASPIRE Business meeting recessed at 4:42pm and reconvened on Tuesday, October 4 at 2:00pm.

STATE REPORTS

Colorado

Khara O'Connell, Colorado President-Elect, reported that Colorado has been working with Congresswoman DeGette's office on the issue of 'summer melt'. They have been combining efforts with the Colorado Counselors Association and held a state legislatures working event. A large group attended Policy, which resulted in Senator Cory Gardner joining the TRIO Caucus. The state meeting was held in April and included their first alumni reception which had a successful turnout.

Montana

Darlene Sampson reported that Montana had a very successful conference as they partnered with Financial Aid Officers, as well as, the Montana College Access Network, GearUp professionals, and other local businesses. They were awarded the Paul Spraggins Grant for \$500. With a \$500 match from ASPIRE Montana purchased video-conferencing software called AnyMeeting that will allow them to provides webinars and conference calling for their constituents. The first webinar will be held in two weeks. In addition, stipends will be provided to presenters who present on topics that have been identified by the state.

North Dakota

Dennis Stangl reported that ten Student Support Service programs were funded in the most recent grant competition. He was happy to report that North Dakota finished 4th place in the COE Summer Advocacy Challenge by using social media. The state conference was held in Bismarck, and future conferences will be held as joint conferences with South Dakota.

South Dakota

Peggy Madrid began by welcoming conference attendees to Rapid City. She reported that there has been high turnover in TRIO positions, as well as, the state board. She reported that the state conference was used to reintroduce and rebuild the ASPIRE Chapter of South Dakota. They also received a Spraggins grant which will be used to create their annual Fact Book.

Utah

Kyle Ethelbah reported that all Student Support Service programs were refunded, in addition to two new programs at Salt Lake Community College and Utah State University Eastern. At the state conference representatives from Senator Lee's and Congressmen Stewart's office. Six Utah TRIO students were recognized and awarded scholarships at the state conference as well. Utah met 115% of their COE Fair Share.

Wyoming

Heather Webb reported that they completed their "TRIO Works" video project, which is taken to Washington DC and shown to Wyoming Senators and Representatives. It is also used prior to Wyoming's "TRIO Day" to inform legislators that TRIO will be present in Cheyenne. They also finished their Wyoming TRIO Pipeline Book which is distributed to their membership to use within their local area to advocate for TRIO programs. Heather also reported that 44 students and professionals present at their Wyoming Educational Access Day, and they placed 5th in the COE Summer Advocacy Challenge. Lastly, Student Support Services programs in the state were all refunded.

OLD BUSINESS

Jamie recapped that Kyle Ethelbah is the new ASPIRE President-Elect and Dawn Eckhardt is the new ASPIRE Treasurer.

GOOD OF THE ORDER

Jamie informed the membership that during the Director's meeting with Maureen Hoyler, there was discussion about forming a Mentoring Committee for ASPIRE for the purposes of helping new TRIO Directors in their programs. More information will become available under Joseph Aguirre's Presidency.

Arin Winger from South Dakota informed the membership that he has associated press contacts for all states, as well as, various organizations and offered his media services for next year's ASPIRE conference in Jackson.

MOTION TO ADJOURN

Jamie asked for a motion to adjourn. Dan Benghe so moved and was seconded by Khara O'Connell. Motion carried and the 2015 ASPIRE Business meeting adjourned at 2:37pm.