

CCA Executive Board Meeting, September 6, 2019

Present: Ally Garcia, Paul Richards, Stephanie Moya, Denise Gonzalez, Hailey Sands, Eric Silva, Faith Fitzgerald

Absent: Brandi Scott, Leticia Trevino

Called to Order: 2:12 PM Adjourned: 4:12 PM



Agenda Item	Discussion	Decision/Action Item
Call to Order	<ul style="list-style-type: none"> • Meeting called to order at 2:12 PM 	<ul style="list-style-type: none"> •
Adopt Agenda	<ul style="list-style-type: none"> • Change of % symbols to “s” • Laurie not speaking about the CCA State Conference 	<ul style="list-style-type: none"> • Motion to adopt agenda: Faith • Second: Paul • Motion passes by unanimous “Aye”
Good of the Order	<ul style="list-style-type: none"> • Board members wrote each other recognition shout outs and shared them with the group. 	<ul style="list-style-type: none"> •
Old Business	<ul style="list-style-type: none"> • CCA State Conference 2019 <ul style="list-style-type: none"> ○ High attendance ○ Recommendations for future: members don’t understand the purpose of the board. <ul style="list-style-type: none"> ▪ TRIO Video – mention the reasons why we have a board ▪ Hopefully passion projects will help to showcase how/why the board serves. ▪ Connection activity received good feedback ▪ Paul can decide which “Robert’s Rules” to use and not use during his term. ▪ More break-out sessions and labeling of sessions for appropriate audiences. ▪ Accessibility concerns and mindfulness ▪ Transportation options to and from the hotel and conference location(s) ○ 19/20 CCA State Conference: April 15 – 17th at the University of Wyoming in Laramie, WY. Theme: “Dare to be Brave During Adverse Times” • Representative Communications 	<ul style="list-style-type: none"> •

Agenda Item	Discussion	Decision/Action Item
	<ul style="list-style-type: none"> ○ Suggestions and Feedback for 19/20 Outreach road trip <ul style="list-style-type: none"> ▪ Divide and conquer to reach the entire state ▪ Northeast projects need love ▪ Western slope ○ Tracking Sheet <ul style="list-style-type: none"> ▪ How to connect with grant proposals, who are not previously a TRIO project/program <ul style="list-style-type: none"> • Need to reach out to COE to get • Passion Projects <ul style="list-style-type: none"> ○ Each project has 10 minutes (max) to present and take questions ○ Encourage office mates to take surveys 	
New Business	<ul style="list-style-type: none"> • ASPIRE Regional Conference <ul style="list-style-type: none"> ○ CCA is being called on for help ○ Triathlon <ul style="list-style-type: none"> ▪ Ally has to participate and recruit 9 other participants ▪ Timing, financial, commitment, accessibility concerns ▪ \$30 entry fee ○ Casino Night ○ Talent Show: Awkward Family Photos – During Casino Night <ul style="list-style-type: none"> ▪ 80's/90's themed photo shoot ▪ \$1 per person ▪ Project photos during our portion of the show ▪ Backdrop: Hailey ▪ Gather props: Hailey, Leticia, Faith ▪ Music playlist: Stephanie ▪ Polaroid stuff: Paul ▪ Hair stuff: Denise ○ Silent Auction <ul style="list-style-type: none"> ▪ Since we have so many donations, items will be split up into single and/or smaller bundles to make more money ▪ Will use frames to showcase items instead of having physical items displayed ▪ May use items for future auctions 	<ul style="list-style-type: none"> •
Board Assessment	<ul style="list-style-type: none"> • Assessment Survey is out and available <ul style="list-style-type: none"> ○ Have done by ASPIRE Conference ○ Last 1:1 with Ally to discuss the assessment • 19/20 Board Priorities 	<ul style="list-style-type: none"> •

Agenda Item	Discussion	Decision/Action Item
Board Updates	<ul style="list-style-type: none"> • Past President <ul style="list-style-type: none"> ○ Brandi Scott has left MSU Denver • President-Elect <ul style="list-style-type: none"> ○ We had the transition meeting on the morning of 9/6/19 • Treasurer Report <ul style="list-style-type: none"> ○ Balance as of 9/6/19: \$22,615 ○ ASPIRE Bookkeeper will have a quarterly report from July to August ○ Profit from CCA Conference: \$6,249 ○ FairShare: September is last month to sign up for 10 for 10 <ul style="list-style-type: none"> ▪ Will need (15) \$100 donations for the 19/20 year • Secretary Report <ul style="list-style-type: none"> ○ Ended 18/19 Year with 130 members ○ 19/20 Membership renewals now active • Committee Reports <ul style="list-style-type: none"> ○ Elections: Nominations for President-Elect is active until Friday, 9/13/19 at 11:59 PM and will be announced at the ASPIRE Conference ○ Media: TRIO History video to come; goal is to have it complete by TRIO Day in February ○ Alumni – none as now ○ Membership: Stephanie stepping down as Co-Chair ○ Achievers ○ Social Justice ○ Governmental Relations: Ally has stepped down as Chair 	<ul style="list-style-type: none"> •

Submitted by: Stephanie Moya, Board Secretary