

**Utah ASPIRE Business Meeting**  
**March 15, 2013**  
**St. George, Utah**

*Official Minutes*

*Approved October 8, 2013*

*Submitted by Toni Tuipulotu*

9 **In Attendance:** Monique Reymus, Craig Ebert, Kristina Fox, Donalyn Sessions, John Shafer, Mark Leavitt,  
10 Lisa Livingston, Kara Monroe, Kathryn Rice Strebel, Luke Harris, Mace Jacobson, Leslee Thomas, Jonathan  
11 Morrell, Jami Bayles, Tamara Larsen, Starre McDaniel, Yulia Goff, Linda Tobias, Cassidy Symonds, Mike  
12 Anderson, Cindy Averett, David Trujillo, Chris Macias, Damian Choi, Gerald Gansey, Jill Schenck, Rebecca  
13 Tierney, Brian Fullerton, Leanne Maxwell, Larry Esplin, Wesley Christiansen, Len Hartley, Kitty Hughes,  
14 Mike Esplin, Toni Tuipulotu, Craig Harter, Tami Shugart, Justin Orth, Angie Atkinson, Lynne Brown,  
15 Teresa Frazier, Tauna Brandt, Sheryl Syndergaard, Beth Campbell, Gregory Roberts,  
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17 **Call to Order:** 9:09 a.m., Tami Shugart, ASPIRE Utah President

18 **Appointment of parliamentarian,** Craig Harter  
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20 **Discussion of previous minutes:** Several changes were made. Jonathan Morrell moves to approve the  
21 minutes pending corrections. Seconded by Kitty Hughes. All approved. Meeting minutes stand approved.  
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23 **President's Report**

24 **A. UT ASPIRE Website Potentials**

25 a. Goals of the UT ASPIRE board

- 26 i. Tami talked about many potentials that the UT ASPIRE website has such as:  
27 1. Listing TRiO job openings on there so we can hire alumni.  
28 2. Post past conference resources. This makes it easy to access power points,  
29 handouts, and watch videos from the conferences.  
30 3. Post all the representatives contact information on there. This way, you can  
31 go to one website for all this information.  
32 4. Post success stories on there (TRiO Achievers).  
33 5. Links to legs/regs resources and information  
34 6. TRiO Scholarship application, information, and past winners highlights.  
35 7. Forums with hot topics  
36 ii. Tami talked about UT ASPIRE increasing their invites to our representatives to  
37 ALL TRiO events. Representatives have voiced a willingness to come to our  
38 events, so we need to get better at this.  
39 iii. The Department of Education voiced an interest in seeing/hearing about success  
40 stories from TRiO. Senator Hatch's office prefers hand written letters from the  
41 TRiO member/alumni. Let's send as many as we can to the Higher Education  
42 Programs (HEP) Conference. Those going to the HEP conference can deliver  
43 them. Please find someone going to the HEP Conference and get some letters to  
44 them before they leave. Letter templates were passed out. Toni indicated she  
45 would also email them to all UT ASPIRE.

46 **B. Treasurer's Report**

- 47 a. Kitty indicated that we have approximately \$14,000 in the UT ASPIRE account. Some  
48 money still hasn't been accounted for (i.e. silent auction/fundraisers, Tami's Policy  
49 spending).

- 50 b. Kitty figured UT ASPIRE would receive just over \$800 for memberships paid. ASPIRE  
 51 gives 25% of each membership paid back to Utah ASPIRE. UT ASPIRE receives \$15 for  
 52 professional membership and \$10 for Associate membership.  
 53 c. Kitty said, right now we MAY have 100% of project memberships paid, as long as one  
 54 program at Snow College has paid. This will be the first time ever that Utah has reached  
 55 100%.

ASPIRE budget 2012-13		3/15/2013						
			Budget	Income	Actual Expense	Donation	Final Expense	over/under budget
State Conference			\$5,000.00					
	Registration fees			\$9,490.00	\$2,771.48		\$2,771.48	\$6,718.52
	Silent auction/fundraisers							
Student Leadership Conference			\$2,500.00	\$3,185.00	\$3,149.79			-\$649.79
Scholarships			\$3,000.00		\$3,000.00			-\$3,000.00
TRiO Day			\$0.00					
Policy Seminar			\$1,500.00					
	Regional Stipend for Policy			\$500.00				
Board Travel - president to N.D.			\$500.00		\$544.61	\$153.00	\$391.60	\$108.39
Conference Booklet Ad			\$100.00					
COE Table			\$417.00					
Misc (conference call fees for board)			\$525.00					
Trio Book for Policy					\$331.04		\$331.04	-\$331.04
ASPIRE membership rebate (\$15) Professional				\$795.00				
25% rebate (\$10) Associate				\$50.00				\$795.00
53 Professionals & 5 Associates								\$50.00
		Total:	\$13,542.00	\$14,020.00	\$9,796.92			\$3,691.08

56 **Committee Reports:**

57 **C. Committee Reports**

- 58 a. **Leadership Conference 2013** – Lisa Livingston  
 59 Lisa highlighted the leadership conference by showing two videos. This year, SUU ETS  
 60 really focused on bringing leadership skills out of the participants. She voiced being  
 61 happy that UT ASPIRE does these conferences.
- 62 b. **TRiO Fact Book** – Jonathan Morrell  
 63 Jonathan indicated that he struggled getting submissions for the fact book. Next year,  
 64 each program should have four submissions. However, looking at the collective stats of  
 65 the UT TRiO participants it's easy to see how successful the programs are for low-  
 66 income, first generation students. This book is a valuable tool in helping our  
 67 representatives see those successes. Tami indicated the representatives/aides on the hill  
 68 loved the TRiO book.
- 69 c. **TRiO Scholarships** – Brian Fullerton  
 70 Brian stated he was able to read some of the personal statements by applicants and they  
 71 were awesome. He thanked all the readers. He was short on volunteers for readers so  
 72 some SUU Advisors stepped forward to read. Next year, we need more volunteers for  
 73 readers. It's a great experience and doesn't take much time to do it. Brian highlighted  
 74 the winners of the scholarship.
- 75 d. **Government Relations/ COE Policy 2013** – Craig Harter, ASPIRE President Elect  
 76 Craig indicated that Policy was very informative and there should be more information  
 77 at the HEP Conference. It is a good opportunity for them to go to the HEP Conference as  
 78 they can follow-up with representatives and even deliver those letters.
- 79 1. Senator Orrin Hatch: they liked the stats from the TRiO book. They claim they  
 80 love TRiO and that it's their favorite program. However, he voted against the  
 81 Harkin Amendment that would increase TRiO funding by \$14 million.

- 82 2. Senator Mike Lee: did a photo-op with the UT staff and talked about  
83 sequestration. We have a lot of work to do at Lee's office, as he mentioned the  
84 money taken from TRiO from the sequestrations could benefit other worthwhile  
85 programs, such as border patrol or the military.  
86 a. Right now, the sequestrations will be a 5% cut across all TRiO programs,  
87 meaning an \$18,000 - \$20,000 cut for DSC UB program. The absolute  
88 decision about all sequestrations will be around March 27, 2013.  
89 3. Congressmen Rob Bishop and Jason Chaffetz: both are at the same standing.  
90 They really aren't supportive of TRiO programs. We need to continue a good  
91 relationship with these representatives.  
92 4. Congressman Chris Stewart - He's a brand new representative and his aide didn't  
93 even know about TRiO, but is very open to starting a relationship with TRiO. It  
94 was a very positive conversation.

95 Craig voiced the importance of doing these letters, as they will have a positive impact  
96 with our representatives.

97 e. **Fair Share** – Leanne Maxwell

98 Leanne spoke about COE's donations (10-for-10 campaign and institutional  
99 memberships). Institutional memberships should be paid by the institution your  
100 programs are at, if not, the programs can pay the institutional memberships, as it's an  
101 allowable cost.

102 The 10-for-10 campaigns were met this year for the first time ever. It will be starting over  
103 in October. There are three ways that people have contributed in the past:

- 104 1. Pay \$100 outright  
105 2. Sign-up to have \$10 taken from your account for ten months. This is the  
106 reason it's called "Ten for ten".  
107 3. Three people get together and contribute \$33 each, with one person  
108 receiving the credit for donating the \$100.

109 Leanne requested we think about if donating is something we can do in October.

110 **D. New Business**

111 a. UT ASPIRE Conference 2014 location

112 Tami entertained a motion to open for locations at the next conference. It was decided  
113 that a list would be created so there would be a rotation for responsibility in hosting the  
114 conference. John Shafer went over where the conferences have been hosted in the last  
115 several years. John Shafer indicated he would get a written list to Tami. Tami would then  
116 mail out the list to UT ASPIRE. The institution listed in 2014 will then be responsible to  
117 host the conference.

118 Jonathan mentioned 49 people came to this year's conference, which is low. It was  
119 agreed that the conference rotation needs to remind all UT ASPIRE members that it's  
120 most important to support the state by attending the annual state conference. Wes put  
121 into motion that attending the Regional or COE and national conferences should come  
122 second to attending the annual UT ASPIRE Conference. Wes Christiansen made a  
123 motion to have a rotation list created for the purpose of establishing where the state  
124 conference would be held from year to year, seconded by Jill Schenk. All in favor, motion  
125 carried.

126 b. TRiO Youth Leadership 2014 location

127 Wes moved to have a rotation list created for the purpose of establishing where the  
128 leadership conference would be held from year to year, seconded by Brian Fullerton. All  
129 in favor, motion carried.  
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c. Nominations

i. President Elect

Tami Shugart opens for nominations for President Elect. Wes Christiansen nominates Len Hartley, seconded by Jonathan Morrell. Len accepts the nomination. Jami Bayles nominates Brian Fullerton, seconded by Len Hartley. Brian accepts. Tami closes nominations, seconded by John Shafer. Len Hartley is voted as the new President Elect, starting in October 2013.

ii. Secretary

Tami Shugart opens for nominations for Secretary. Jami Bayles nominates Starre McDaniel. Starr accepts. Lynne Brown nominates Lisa Livingston. Lisa accepts. Tami closes nominations, seconded by John Shafer. Lisa Livingston is voted as the new Secretary, starting in October 2013.

Jami Bayles motions to adjourn the meeting.

Seconded by Jonathan Morrell.

Motion carried.

**Meeting adjourned at 11:03 a.m.**