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**ASPIRE BOARD MEETING**  
**October 7, 2015**  
**Rapid City, South Dakota**  
**Submitted by Jami Bayles**  
**OFFICIAL MINUTES – APPROVED 1/24/2016**

IN ATTENDANCE OFFICERS

Joseph Aguirre, President  
Kyle Ethelbah, President-Elect  
Jamie Manzanares, Past President  
Dawn Eckhardt, Treasurer  
Jami Bayles, Secretary

STATE PRESIDENTS

Khara O’Connell, Colorado State President  
Kelly Buck, Montana State President  
Dennis Stangl, North Dakota State President  
Peggy Madrid, South Dakota President  
Heather Webb, Wyoming State President

ABSENT

Rebecca Tierney, Utah State President

1 **CALL TO ORDER**

2 Meeting was called to order by Joseph Aguirre at 11:17am. Roll call was made and Heather Webb  
3 was appointed Parliamentarian.

4  
5 **ADOPTION OF AGENDA**

6 Joseph distributed a proposed agenda to the Board. With no changes, the agenda accepted.

7  
8 **OLD BUSINESS**

9  
10 Membership timeline – Tabled from Oct 3, 2015 meeting

11 Jami B. expressed her concerns over the confusion that members have regarding the differences in  
12 terms, calendar, and fiscal years with professional and project memberships. She suggested moving  
13 both professional and project membership terms to align with the fiscal year and begin on a January  
14 1 start date. Dawn suggested moving the development year to align with the membership year  
15 beginning September 1. Jami B. also explained the confusion in that the Operating Guidelines do not  
16 specify which year projects are eligible to attend pre-conference workshops for free based for those  
17 who have paid project memberships. Jamie Manzanares expressed his concern that having a  
18 September to August timeline requires some new TRIO professionals to pay professional  
19 membership at their state meetings and then again in October for the region conference. Discussion  
20 ensued.

21 **ACTION ITEMS**

22 1. Kelly made a motion to move and align the professional memberships to align with project  
23 memberships beginning September 1. Dawn Eckhardt seconds. Jami B. abstains, and motion carries.

24 2. Dawn made a motion to clarify that benefits of project membership will begin at the start of the  
25 project membership year. Kelly seconds, and motion carries.

26

### 27 Executive Session

28 The ASPIRE Board went into Executive Session at 12:20pm to discuss professional ethics. The  
29 ASPIRE Board left Executive Session at 12:40pm.

30

## 31 **NEW BUSINESS**

32

### 33 2016 Board Meeting Dates

34 Joseph stated that traditionally, the May board meetings take place in the city, and at the venue of the  
35 ASPIRE region conference for that same year, and the January board meetings are held in the city,  
36 and at the same venue, of the ASPIRE conference site for the following year. The 2016 May board  
37 meeting is tentatively planned to take place in Jackson Hole, Wyoming with the January meeting  
38 taking place in Salt Lake City. To save on overall travel costs, Joseph invited thoughts from the  
39 board on continuing to stay in the cities and proposed venues themselves, or choosing to stay at more  
40 cost-effective locations for these meetings. Discussion ensued.

41

### 42 **ACTION ITEM**

43 Dawn made a motion for the January 2016 board meeting to be held in Salt Lake City at a location,  
44 to be determined, that is most cost effective. Heather seconds, and motions carries.

45

46 The 2016 January Board meeting will take place January 24-26, 2016. The 2016 May Board meeting  
47 dates and location are postponed, pending information on COE May Board meeting dates, and will  
48 be determined at the 2016 January board meeting.

49

### 50 2016 Conference Update

51 Heather gave an update to her October 3<sup>rd</sup> briefing. She stated that the idea of providing various ‘On  
52 Course’ workshops is going to be more expensive than originally planned. She is going to try and  
53 negotiate the costs, but plans to send out a survey and illicit feedback from members about other  
54 possible ideas just in case the On Course workshops do not work out.

55

### 56 Committee Chairs

57 Joseph gave an update on the changes in committee chairs, and presented the board with a proposed  
58 list of new committee chairs.

59

### 60 **ACTION ITEM**

61 Kyle made a motion to approve the proposed committee chairs. Dawn seconds, and motion carried.

62

## 63 **MOTION TO ADJOURN**

64 Jamie Manzanares made a motion to recess the board meeting until January. Heather seconds, and  
65 the October 7, 2015 ASPIRE Board meeting was recessed at 1:05pm.

66