



Colorado ● Montana ● North Dakota ● South Dakota ● Utah ● Wyoming

ASPIRE BUSINESS MEETINGS
October 3 & 5, 2016
Jackson, Wyoming
Submitted by Jami Bayles
OFFICIAL MINUTES – APPROVED 10/16/17

IN ATTENDANCE

OFFICERS

Joseph Aguirre, President
Kyle Ethelbah, President-Elect
Jamie Manzanaras, Past-President
John Shafer, Treasurer
Jami Bayles, Secretary

STATE PRESIDENTS

Lucia Delgado, Colorado State President
Theresa Rader, Montana State President
Dennis Stangl, North Dakota State President
Peggy Madrid, South Dakota State President
Rebecca Tierney, Utah State President
Paul Hesco, Wyoming State President

1 **CALL TO ORDER**

2 Meeting was called to order by Joseph Aguirre at 8:03am.

3

4 **PARLIAMENTARIAN**

5 Paul Hesco was appointed Parliamentarian and a quorum was established.

6

7 **APPROVAL OF MINUTES**

8 Minutes from the October 2015 ASPIRE Business meetings in Rapid City, South Dakota were
9 distributed and reviewed by the ASPIRE membership. With no corrections, the minutes were accepted
10 as written.

11

12 **PRESIDENT’S REPORT**

13 The President’s Report was distributed to the membership. Joseph briefly reported highlights from the
14 2015-16 report. A full updated President’s report will be available on the ASPIRE website at the end of
15 the conference.

16

17 **TREASURER’S REPORT**

18 John Shafer stated that he had received the official audit for 2015. He was pleased to announce that no
19 comments were made by the auditor. A copy of the audit will be available to any member who wishes to
20 view it.

21

22 John then distributed and discussed in detail the final ASPIRE 2015 financial report.

23

24

ASPIRE Region Budget, 2015							
As of 12/31/2015							
		Current Checking Balance	\$	102,008.57			
		Current Savings Balance	\$	1,523.94			
		Long-Term Savings Accounts	\$	102,825.62			
		Accounts Receivable	\$	-			
		Accounts Payable	\$	-			
		Prepaid Expenses	\$	8,521.40			
		Net Assets	\$	214,879.53			
Income	2015 Budget	2015 Actual	Variance	Committee Expenses	2015 Budget	2015 Actual	Variance
Membership, Personal	\$ 15,000.00	\$ 12,660.00	\$ (2,340.00)	Archivist	\$ 300.00	\$ -	\$ 300.00
Project Memberships	\$ 11,000.00	\$ 8,300.00	\$ (2,700.00)	Awards	\$ 600.00	\$ 2,143.01	\$ (1,543.01)
Personal Donations	\$ 4,000.00	\$ 4,113.77	\$ 113.77	By-Laws/Operating Guidelines	\$ -	\$ -	\$ -
Interest Income	\$ 675.00	\$ 797.50	\$ 122.50	Corporate Development	\$ -	\$ -	\$ -
Conference	\$ 89,000.00	\$ 78,863.00	\$ (10,137.00)	Development	\$ 500.00	\$ 368.60	\$ 131.40
Accounts Receivable	\$ -	\$ -	\$ -	Financial Literacy	\$ -	\$ -	\$ -
Corporate Development	\$ -	\$ -	\$ -	Governmental Relations	\$ 14,500.00	\$ 15,780.32	\$ (1,280.32)
LDI	\$ -	\$ -	\$ -	LDI	\$ 2,000.00	\$ -	\$ 2,000.00
Miscellaneous Income	\$ -	\$ -	\$ -	Membership	\$ 200.00	\$ 196.00	\$ 4.00
Total Income	\$119,675.00	\$104,734.27	\$(14,940.73)	National TRIO Day	\$ -	\$ -	\$ -
				State Initiatives	\$ 1,500.00	\$ 1,200.00	\$ 300.00
				TRIO Achievers	\$ 1,000.00	\$ 674.35	\$ 325.65
				Total Committee Expenses	\$ 20,600.00	\$ 20,362.28	\$ 237.72
General Expenses							
General Operating	\$ 300.00	\$ 550.59	\$ (250.59)				
Bank and Credit Card Fees	\$ 100.00	\$ 18.00	\$ 82.00				
Credit Card Processing Fees	\$ 6,000.00	\$ 3,321.30	\$ 2,678.70	Total Income	\$119,675.00	\$104,734.27	\$(14,940.73)
Executive Board	\$ 15,000.00	\$ 20,472.60	\$ (5,472.60)	Total Expenses	\$110,055.00	\$ 99,130.57	\$ 10,924.43
COE Board Travel	\$ 13,500.00	\$ 16,325.61	\$ (2,825.61)	Net Gain or Loss	\$ 9,620.00	\$ 5,603.70	\$ (4,016.30)
Insurance and Bond	\$ 2,450.00	\$ 2,456.00	\$ (6.00)				
Accountant	\$ 1,500.00	\$ 1,874.58	\$ (374.58)				
Audit	\$ -	\$ -	\$ -				
Legal	\$ -	\$ -	\$ -				
Website and Domain	\$ 140.00	\$ 268.94	\$ (128.94)				
Event Espresso	\$ 200.00	\$ 199.95	\$ 0.05				
COE Membership	\$ 4,000.00	\$ 4,000.00	\$ -				
Conference	\$ 46,265.00	\$ 29,280.72	\$ 16,984.28				
Total General Expenses	\$ 89,455.00	\$ 78,768.29	\$ 10,686.71				

25
26
27
28
29

John then gave a report on the current 2016 budget as of 9/29/2017. Discussion ensued on individual line items.

ASPIRE Region Budget, 2016							
As of 9/29/2016							
		Current Checking Balance	\$	152,336.02			
		Current Savings Balance	\$	1,524.45			
		Long-Term Savings Accounts	\$	103,433.16			
		Accounts Receivable	\$	-			
		Accounts Payable	\$	-			
		Prepaid Expenses	\$	-			
		Net Assets	\$	257,293.63			
Income	2016 Budget	2016 Actual	Variance	Committee Expenses	2016 Budget	2016 Actual	Variance
Membership, Personal	\$ 12,000.00	\$ 10,773.75	\$ (1,226.25)	Archivist	\$ 300.00	\$ 300.00	\$ -
Project Memberships	\$ 8,000.00	\$ 9,700.00	\$ (1,700.00)	Awards	\$ 850.00	\$ 850.00	\$ -
Personal Donations	\$ 3,000.00	\$ 5,046.03	\$ 2,046.03	By-Laws/Operating Guidelines			
Interest Income	\$ 675.00	\$ 386.38	\$ (288.62)	Corporate Development			
Conference	\$ 97,000.00	\$ 90,050.00	\$ (6,950.00)	Development	\$ 350.00	\$ 570.37	\$ (220.37)
Accounts Receivable	\$ -	\$ -	\$ -	Finance	\$ -	\$ 1,307.80	\$ (1,307.80)
Corporate Development	\$ -	\$ -	\$ -	Governmental Relations	\$ 15,000.00	\$ 18,227.42	\$ (3,227.42)
ELI	\$ 1,000.00	\$ -	\$ (1,000.00)	ELI	\$ 2,000.00	\$ -	\$ 2,000.00
Miscellaneous Income	\$ -	\$ 35.46	\$ 35.46	Membership	\$ 200.00	\$ 265.84	\$ (65.84)
Total Income	\$121,675.00	\$ 115,991.62	\$ (5,683.38)	National TRIO Day			
				State Initiatives	\$ 1,500.00	\$ 1,500.00	\$ -
				TRIO Achievers	\$ 1,000.00	\$ -	\$ 1,000.00
				Total Committee Expenses	\$ 21,200.00	\$ 21,871.43	\$ (671.43)
General Expenses							
General Operating	\$ 500.00	\$ 249.06	\$ 250.94				
Bank and Credit Card Fees	\$ 100.00	\$ 178.28	\$ (78.28)				
Credit Card Processing Fees	\$ 3,000.00	\$ 4,288.68	\$ (1,288.68)	Total Income	\$121,675.00	\$115,991.62	\$ (5,683.38)
Executive Board	\$ 20,000.00	\$ 11,171.27	\$ 8,828.73	Total Expenses	\$131,675.00	\$ 76,828.86	\$ 54,846.14
COE Board Travel	\$ 12,000.00	\$ 20,055.04	\$ (8,055.04)	Net Gain or Loss	\$ (10,000.00)	\$ 39,162.76	
Insurance and Bond	\$ 2,450.00	\$ 2,456.00	\$ (6.00)				
Accountant	\$ 2,000.00	\$ 2,332.78	\$ (332.78)				
Audit	\$ 2,000.00	\$ 3,400.00	\$ (1,400.00)				
Legal	\$ -	\$ -	\$ -				
Website and Domain	\$ 300.00	\$ 321.52	\$ (21.52)				
Event Espresso	\$ 125.00	\$ 164.95	\$ (39.95)				
COE Membership	\$ 4,000.00	\$ -	\$ 4,000.00				
Contract Services	\$ -	\$ 300.00	\$ (300.00)				
Conference	\$ 54,000.00	\$ 8,131.85	\$ 45,868.15				
Legs & Regs	\$ 10,000.00	\$ 1,908.00	\$ 8,092.00				
Total General Expenses	\$110,475.00	\$ 54,957.43	\$ 55,517.57				

30
31

32 **GOVERNMENT RELATIONS**

33 Michael Wade reported that congress passed a continuing resolution to keep the government functioning
34 into the new federal fiscal year that began October 1, 2016, which carries forward current year funding.
35 The current total appropriation for TRIO is \$900 million. Michael emphasized that the continuing
36 resolution will last until December 9th, 2016, so is it very important to try and establish and maintain a
37 relationship and communication with policy makers in the states of ASPIRE. He reminded the
38 membership to always share student events with their state legislatures and representatives to keep TRIO
39 on the forefront of their minds for future funding voting purposes. He stated that TRIO is in the same
40 situation as last year. The House Appropriations Committee in the spring recommended another \$60
41 million increase, and the Senate recommended level funding. He encouraged everyone to keep
42 advocating for TRIO programs and gave examples on how to do so. Michael reported that he will be
43 stepping down as Government Relations Chair and Ally Garcia will assume that role.

44
45 **MEMBERSHIP**

46 Jamie Manzanares gave the membership report on behalf of Cara Davis who was not able to attend the
47 conference. For the 2014-15 year, there were 312 members, and for 2015-16 there were 342 members
48 and gave a break down by state and membership type. The membership committee worked with the
49 technology committee and regularly updated the TRIO Directory and a renewal option has been set up
50 online for ease of credit card transactions.

51
52 **DEVELOPMENT**

53 Jami Bayles gave a report on Development. She stated that ASPIRE as a region not only met, but
54 exceeded their Fair Share goal with 124%, and was the second highest contributing region in the nation
55 next to NEOA. Each state in ASPIRE also met and exceeded their goal with Colorado at 142%,
56 Montana at 104%, North Dakota at 131%, South Dakota at 108%, Utah at 121%, and Wyoming at
57 118%. With ASPIRE Development, there were 76 out of 106 programs that paid project membership.

58
59 **ELECTIONS**

60 Jonathan Morrell stated that there have been three individuals who have been officially nominated and
61 confirmed via email for the position of President-Elect. Gregory Roberts from Utah, Darlene Samson
62 from Montana, and Brandi Scott from Colorado. Jonathan called for nominations for President-Elect
63 from the floor. Hearing none, Dan Benghe moved to close nominations for President-Elect, Michael
64 Wade seconds and motion carries.

65
66 Jonathan stated that there was one nomination official submitted via email for the position of Secretary,
67 Acacia Fike-Nelson from Colorado. Jonathan called for nominations for Secretary from the floor.
68 Hearing none, Dan Benghe moved to close nominations for Secretary, Kearstin Cameron seconds and
69 motion carries.

70
71 Jonathan opened up nominations for the position of Treasurer. With no nominations from the floor, Sam
72 Fletcher moved to close nominations for Treasurer, Jamie Manzanares seconds and motion carries. John
73 Shafer was appointed to serve for one more year.

74
75 Ballots for the President-Elect and Secretary positions will be distributed during the Candidates Forum
76 where voting will take place after individual membership is confirmed.

77
78 **STATE REPORTS**

79 Each state president gave a brief report with highlights from their respective states. All state reports will
80 be available on the ASPIRE website.

81 *The ASPIRE Business meeting recessed at 8:54am and reconvened on Wednesday, October 6 at 9:05am*
82 *with Kyle Ethelbah presiding as President and Acacia Fike-Nelson as Secretary.*

83

84 **OLD BUSINESS**

85

86 ELECTIONS

87 Darlene Samson was voted as ASPIRE President-Elect. Acacia Fike-Nelson was voted by acclamation as
88 ASPIRE Secretary. John Shafer was appointed Treasurer for one more year.

89

90 **NEW BUSINESS**

91 There was no new business from the board and none from the floor.

92

93 **Guest Presenter**

94 Michelle Danvers Foust, the incoming Chair of the COE Board, gave an update from COE and
95 encouraged everyone to challenge yourself as a leader and take on new roles and get involved.

96

97 Updates

98 Continuing Resolution: Level funding was passed by Congress and it is detrimental to TRIO programs
99 to work on getting an increase. There is 10 weeks until they are back in session, but really 5 weeks to
100 connect with our representatives. COE has an outline of how to reach out and encourage TRIO
101 participants to be involved. Sample letters, outlines for campus visits, and more information can be
102 found on COE website.

103

104 **Alumni:**

105 Very important to have strong alumni connections. Congress wants to see and hear from TRIO
106 participants. We need to engage our alumni, but how do you define alumni? Currently a National TRIO
107 Alumni network is being formed. Fernando Cardenas is the chair of the National TRIO Alumni network.
108 Currently, he is working on workshops to help build alumni at the state and regional level. March 19,
109 2017 there will be an Alumni Leadership Seminar in Washington D.C.. This will allow TRIO alumni to
110 connect and network with each other.

111

112 **Upward Bound Competition:**

113 Be confident in your grant, if you have questions ask.

114

115 **Adjourn**

116 Kyle Ethelbah called for a motion to adjourn. Rebecca Tierney so moved, Cynthia Ayala seconded, and
117 the October 3 & 5, 2016 Regional ASPIRE Business meeting adjourned at 9:36am.