



Colorado • Montana • North Dakota • South Dakota • Utah • Wyoming

**ASPIRE BOARD MEETING**  
**October 12, 2017**  
**Via Uberconference Online**  
**Submitted by Jami Bayles**  
**OFFICIAL MINUTES – APPROVED 1/18/2018**

**IN ATTENDANCE OFFICERS**

Kyle Ethelbah, President  
 Darlene Samson, President-Elect  
 Joseph Aguirre, Past-President  
 John Shafer, Treasurer  
 Jami Bayles, Secretary

**STATE PRESIDENTS**

Lucia Delgado, Colorado State President  
 Theresa Rader, Montana State President  
 Dennis Stangl, North Dakota State President  
 Peggy Madrid, South Dakota President  
 Rebecca Tierney, Utah State President  
 Paul Hesco, Wyoming State President

**CALL TO ORDER**

Meeting was called to order by Kyle Ethelbah at 1:10pm. Roll call was made and Paul Hesco was appointed Parliamentarian.

**APPROVAL OF MINUTES/ACTION ITEM**

Minutes from the May 2017 ASPIRE Board meeting were reviewed. With no corrections, Darlene Samson made a motion to approve the minutes as written. Paul Hesco seconded and the minutes from the May 2017 ASPIRE Board meeting were approved.

**PRESIDENT’S REPORT**

Kyle Ethelbah reported that he will be sharing a formal report with the membership at the region conference and will include elements from the state reports. He briefed discussed the recent salary survey, strategic partnerships, and went into further detail about the Executive Leadership Institute, which was a component created by COE and hosted at Princeton.

**TREASURER’S REPORT**

John Shafer gave reports on the previous and current year ASPIRE budgets, and provided an update on the region conference budget as of September 30, 2017.

<b>ASPIRE Conference Information</b>			
<b>January through September 2017</b>			
<u>Income</u>		<u>Expense</u>	
Conference Income/Miscellaneous	\$ 100.00	Contract Labor	\$ 100.00
Ad Sales	\$ 100.00	Hotel/Meals/Facil	\$ 1,000.00
Exhibitor Fees	\$ 1,700.00	Fun Run	\$ 351.39
Fundraising	\$ 3,500.00	Phone	\$ 95.02
Registration Fees	\$ 77,504.00	Supplies	\$ 966.30
<i>Total Conference Income</i>	<i>\$ 82,904.00</i>	Preconference Supplies	\$ 61.00
		Other	\$ 46.00
		<i>Total Conference Expenses</i>	<i>\$ 2,619.71</i>
		Net Income	\$80,284.29

2016 ASPIRE Treasurer Report as of December 31, 2016. Discussion ensued on individual line items.

ASPIRE REGION BUDGET, 2016			
As of 12/31/2016			
Current Checking Balance		\$ 92,815.04	
Current Savings Balance		\$ 1,524.71	
Long-Term Savings Accounts		\$ 103,533.79	
Accounts Receivable		\$ -	
Accounts Payable			
Prepaid Expenses		\$ 1,431.25	
Net Assets		\$ 199,304.79	
<b>Income</b>	<b>2016 Budget</b>	<b>2016 Actual</b>	<b>Variance</b>
Membership, Personal	\$ 12,000.00	\$ 14,363.75	\$ 2,303.75
Project Memberships	\$ 8,000.00	\$ 11,700.00	\$ 3,700.00
Personal Donations	\$ 3,000.00	\$ 6,002.29	\$ 3,002.29
Interest Income	\$ 675.00	\$ 469.59	\$ (205.41)
Conference	\$ 97,000.00	\$ 104,970.07	\$ 7,970.07
Accounts Receivable	\$ -		
Corporate Development	\$ -		
ELI	\$ 1,000.00	\$ -	\$ (1,000.00)
COE Fair Share Contributions	\$ -	\$ 345.04	\$ 345.04
Miscellaneous Income		\$ 35.46	\$ 35.46
<b>Total Income</b>	<b>\$121,675.00</b>	<b>\$ 137,886.20</b>	<b>\$ 16,151.20</b>
			<b>Committee Expenses</b>
			Archivist
			Awards
			By-Laws/Operating Guidelines
			Corporate Development
			Development
			Finance
			Governmental Relations
			ELI
			Membership
			National TRIO Day
			State Initiatives
			TRIO Achievers
			Training/Prof. Development
			<b>Total Committee Expenses</b>
			<b>Total Income</b>
			<b>Total Expenses</b>
			<b>Net Gain or Loss</b>
<b>General Expenses</b>	<b>2016 Budget</b>	<b>2016 Actual</b>	<b>Variance</b>
General Operating	\$ 500.00	\$ 388.90	\$ 111.10
Bank and Credit Card Fees	\$ 100.00	\$ 181.28	\$ (81.28)
Credit Card Processing Fees	\$ 3,000.00	\$ 4,613.11	\$ (1,613.11)
Executive Board	\$ 20,000.00	\$ 12,285.20	\$ 7,714.80
COE Board Travel	\$ 12,000.00	\$ 25,405.17	\$ (13,405.17)
Insurance and Bond	\$ 2,450.00	\$ 2,456.00	\$ (6.00)
Accountant	\$ 2,000.00	\$ 2,373.16	\$ (373.16)
Audit	\$ 2,000.00	\$ 3,400.00	\$ (1,400.00)
Legal	\$ -		
Website and Domain	\$ 300.00	\$ 370.51	\$ 70.51
Event Espresso	\$ 125.00	\$ 164.95	\$ (39.95)
COE Membership	\$ 4,000.00	\$ 4,000.00	
Contract Services	\$ -	\$ 300.00	\$ (300.00)
Conference	\$ 54,000.00	\$ 56,798.20	\$ (2,798.20)
Legs & Regs	\$ 10,000.00	\$ 10,307.03	\$ (307.03)
<b>Total General Expenses</b>	<b>\$110,475.00</b>	<b>\$ 123,043.51</b>	<b>\$ (12,427.49)</b>
			Archivist
			Awards
			By-Laws/Operating Guidelines
			Corporate Development
			Development
			Finance
			Governmental Relations
			ELI
			Membership
			National TRIO Day
			State Initiatives
			TRIO Achievers
			Training/Prof. Development
			<b>Total Committee Expenses</b>
			<b>Total Income</b>
			<b>Total Expenses</b>
			<b>Net Gain or Loss</b>

2017 ASPIRE Treasurer Report as of September 30, 2017.

ASPIRE REGION BUDGET, 2017			
As of 09/30/2017			
Current Checking Balance		\$ 147,800.33	
Current Savings Balance		\$ 1,525.28	
Long-Term Savings Accounts		\$ 103,631.00	
Accounts Receivable		\$ -	
Accounts Payable			
Prepaid Expenses			
Net Assets		\$ 252,956.61	
<b>Income</b>	<b>2017 Budget</b>	<b>2017 Actual</b>	
Membership, Personal	\$ 12,000.00	\$ 11,340.00	
Project Memberships	\$ 9,700.00	\$ 4,550.00	
Personal Donations	\$ 3,000.00	\$ 2,149.97	
Interest Income	\$ 500.00		
Conference	\$ 97,000.00	\$ 82,904.00	
Accounts Receivable			
Corporate Development			
ELI			
COE Fair Share Contributions			
Miscellaneous Income			
<b>Total Income</b>	<b>\$ 122,200.00</b>	<b>\$ 100,943.97</b>	
			<b>Committee Expenses</b>
			Archivist
			Awards
			By-Laws/Operating Guidelines
			Native American Committee
			Corporate Development
			Development
			Finance
			Governmental Relations
			ELI
			Membership
			State Initiatives
			TRIO Achievers
			Training/Prof. Development
			<b>Total Committee Expenses</b>
			<b>Total Income</b>
			<b>Total Expenses</b>
			<b>Net Gain or Loss</b>
<b>General Expenses</b>	<b>2017 Budget</b>	<b>2017 Actual</b>	
General Operating	\$ 500.00	\$ 338.23	
Bank and Credit Card Fees	\$ 500.00	\$ 3.00	
Credit Card Processing Fees	\$ 5,000.00	\$ 3,968.90	
Executive Board	\$ 12,000.00	\$ 17,910.39	
COE Board Travel	\$ 20,000.00	\$ 11,436.12	
Insurance and Bond	\$ 2,500.00	\$ 313.00	
Accountant	\$ 2,500.00	\$ 1,970.16	
Audit			
Legal			
Website and Domain	\$ 350.00	\$ 445.92	
Event Espresso	\$ 200.00		
COE Membership	\$ 4,000.00		
Contract Services			
Conference	\$ 54,000.00	\$ 2,619.71	
Membership Prof. Development			
<b>Total General Expenses</b>	<b>\$ 101,550.00</b>	<b>\$ 39,005.43</b>	
			Archivist
			Awards
			By-Laws/Operating Guidelines
			Native American Committee
			Corporate Development
			Development
			Finance
			Governmental Relations
			ELI
			Membership
			State Initiatives
			TRIO Achievers
			Training/Prof. Development
			<b>Total Committee Expenses</b>
			<b>Total Income</b>
			<b>Total Expenses</b>
			<b>Net Gain or Loss</b>

## **COMMITTEE REPORTS (Full reports are available on the ASPIRE website)**

### Social Justice

Herman Shelton called in and reported a few highlights for the Social Justice committee. He stated that Peni Mouna, Kelly Buck, Brandi Scott, Yesenia Arreola, Heather Webb and himself have lead focused conversations on social justice at the ASPIRE state meetings in spring. The committee has also met to discuss presentation proposals for the region conference, and will plan to present on topics relating social justice and injustice. He also said he would like to see more state involvement and would like more opportunities to present at besides the region conference.

### Government Relations

Ally Garcia submitted the Government Relations report, and Kyle gave highlights on her behalf. Kyle reported that the GR committee was able to pull together a cohesive group at Policy. However, they still need to have representation from all states, and so far only Colorado and Wyoming are participating. Kyle also stated that the committee would like to see all states have Factbooks to present at Policy; have a booklet about their legislators prior to Policy; for each state to write one Op-Ed about policies affecting the TRIO community; and produce one video for new TRIO professionals discussing how to prepare for Policy.

### Membership Committee

Dennis Stangl gave a brief report on behalf of Cara Davis. He stated that for 2016-17 there were 342 members. Colorado had 96 members, Montana had 53, North Dakota had 46, South Dakota had 33, Utah had 84, and Wyoming had 29. Currently there are 188 for the 2017-18 year.

### Technology

Dennis reported that he has been busy with conference registration. He would like to implement a new Facebook system called Workplace, which he will be presenting on at the region conference. It gives every member their own ASPIRE email address, which is nice to use with legislators.

### Alumni

Kyle gave a brief update on behalf of Morgen Tau Patrick. He reported that there has been a little stall from the national direction, and Morgen has been waiting for information and guidance from COE who is in the process of identifying a new representative on the national level. In the meantime, Morgen will be hosting the Alumni social in conjunction with the President's reception at the region conference.

### Emerging Leadership Institute

Kyle reported that no formal report for ELI has been submitted. However, Marilyn Thayer is in the process of developing a comprehensive ELI program that will be unveiled at the 2018 region conference in Montana.

### Awards

Jami Bayles gave an update on the Awards Committee. She reported that all awards have been ordered and will be presented at the 2017 region conference in Salt Lake City including TRIO Achievers, Rising Star, Art Quinn, Friend of ASPIRE, and ASPIRE Retirees.

### Development

Jami Bayles reported the following for Project Memberships: Colorado met 35%; Montana met 76%, North Dakota met 53%, South Dakota met 60%, Utah met 100%, and Wyoming met 54%. The total for the region was 60%. For COE Fair Shair, which is Institutional Memberships and person donations, Colorado met 114%, Montana met 122%, North Dakota met 112%, South Dakota met 108%, Utah met 108%, and Wyoming met 143% with a total of 117% for the region.

### Archive

Paul Hesco reported that he has disposed of financial documents that were more than 7 years old. He will be bringing some archived photos to share as an exhibit at the region conference.

### State Initiatives

Lucia Delgado submitted a formal report to the Board and discussed several highlights including the importance of states having their own Factbooks, and shared information on State Legislators statistics. She gave suggestions on Paul Spraggins Grant ideas to be passed along to the incoming Board.

### Strategic Plan

Darlene Sampson distributed a draft strategic plan to the Board and reported that one of the main focuses was the implementation of a new Native American Institute for TRIO Programs.

### Native American

Kyle Ethelbah reported that the committee is currently laying the ground work to establish the needs within the communities of the ASPIRE region, specifically at tribal colleges and Native American serving institutions. He stated that there are 15 tribal colleges within ASPIRE, and two Native American serving institutions.

### Conference Committee Update 2017

Rebecca Tierney, 2017 conference chair, gave an update. To date, there are 237 registrations and the agenda and schedule have been posted online. Over \$7,000 has been raised in corporate sponsorships, and this year instead of a raffle, the committee will be conducting a live auction after the banquet on Tuesday evening.

### Conference Committee Update 2018

Theresa Rader gave an update on the 2018 Conference. The dates are September 30-October 3, 2018 in Missoula, Montana at . A proposed logo and theme of "Boundless Possibilities" was presented to the Board for approval. Discussion ensued.

### **ACTION ITEM**

Darlene made a motion to approve the proposed 2018 conference logo and theme. Paul seconded and the motion carried.

### **STATE REPORTS**

Each state president gave a brief summary of their respective state report. Full reports will be presented during the region business meeting and uploaded to the ASPIRE website.

### **NEW BUSINESS**

#### Committee Restructuring

Theresa Rader gave a new proposed committee structure to the Board. Discussion was tabled to the winter Board meeting.

#### Conference Scholarship

Darlene discussed the proposed ASPIRE conference scholarship requirements. Discussion ensued.

#### January Board Meeting

Dates for the January ASPIRE Board meeting will be discussed and finalized at the next Board meeting.

### **ACTION ITEM**

Darlene made a motion to provide ASPIRE membership two conference waivers for the 2018 conference in Missoula, Montana with additional criteria added to the application, and finalized by the President-Elect and Development Committee. Theresa seconded and the motion carried.

### **GOOD OF THE ORDER**

Dennis requested that the Operating Guidelines be updated so that they can be uploaded to the ASPIRE website.

### **MOTION TO ADJOURN**

Dennis made a motion to adjourn the ASPIRE Board meeting. Rebecca seconded and the October 12, 2017 ASPIRE Board meeting was adjourned at 4:36pm.