



Colorado ● Montana ● North Dakota ● South Dakota ● Utah ● Wyoming

ASPIRE BUSINESS MEETING
October 16 & 18, 2017
Salt Lake City, Utah
Submitted by Jami Bayles
OFFICIAL MINUTES – APPROVED 10/1/2018

IN ATTENDANCE

OFFICERS

Kyle Ethelbah, President
Darlene Samson, President-Elect
Joseph Aguirre, Past-President
John Shafer, Treasurer
Jami Bayles, Secretary

STATE PRESIDENTS

Lucia Delgado, Colorado State President
Theresa Rader, Montana State President
Dennis Stangl, North Dakota State President
Peggy Madrid, South Dakota State President
Rebecca Tierney, Utah State President
Paul Hesco, Wyoming State President

CALL TO ORDER

Meeting was called to order by Kyle at 8:09am.

PARLIAMENTARIAN

Paul Hesco was appointed Parliamentarian and a quorum was established.

APPROVAL OF MINUTES

Minutes from the October 2016 ASPIRE Business meetings were reviewed. With no corrections, Susan Hupp made a motion to approve the minutes as written. Paul Thayer seconds and motion carries.

PRESIDENT'S REPORT

Kyle gave a brief summary of his President's report. He reported that 27% of ASPIRE Congressional delegation were willing to support the omnibus appropriations bill, which means an increase in funding to TRIO programs, and 36% were likely to support it. Regarding the FY 2018 TRIO appropriations request letter, 14% indicated they would sign on, and 38% were likely to sign. Kyle reported that in the ASPIRE region, 55% of Representatives have visited TRIO programs in their states, with another 82% willing to visit programs in the future. He stated that 24% of representatives were willing to join the TRIO Caucus. He briefly discussed the status of the Upward Bound, Veteran's Upward Bound, and Upward Bound Math/Science program competitions. As of early September, a total of 47 programs in the region were awarded. Four programs were lost, but seven new programs were awarded. The complete report is available on the ASPIRE website.

TREASURER'S REPORT

John Shafer distributed reports to the membership. He discussed the profit and loss statement for 2016 and explanations for each line item. He also explained that the majority of the personal donations were acquired through "donations in lieu of reimbursement" on behalf of the ASPIRE Board. He then gave an update on the ASPIRE budget as of 9/30/2017 and discussed each line item.

ASPIRE REGION BUDGET, 2016						
As of 12/31/2016						
		Current Checking Balance	\$	92,815.04		
		Current Savings Balance	\$	1,524.71		
		Long-Term Savings Accounts	\$	103,533.79		
		Accounts Receivable	\$	-		
		Accounts Payable				
		Prepaid Expenses	\$	1,431.25		
		Net Assets	\$	199,304.79		
Income	2016 Budget	2016 Actual	Variance	Committee Expenses		
Membership, Personal	\$ 12,000.00	\$ 14,363.75	\$ 2,303.75	Archivist	\$ 300.00	\$ 300.00
Project Memberships	\$ 8,000.00	\$ 11,700.00	\$ 3,700.00	Awards	\$ 850.00	\$ 915.87 \$ (65.87)
Personal Donations	\$ 3,000.00	\$ 6,002.29	\$ 3,002.29	By-Laws/Operating Guidelines		
Interest Income	\$ 675.00	\$ 469.59	\$ (205.41)	Corporate Development		
Conference	\$ 97,000.00	\$ 104,970.07	\$ 7,970.07	Development	\$ 350.00	\$ 570.37 \$ (220.37)
Accounts Receivable	\$ -			Finance	\$ -	\$ 1,696.50 \$ (1,696.50)
Corporate Development	\$ -			Governmental Relations	\$ 15,000.00	\$ 18,227.42 \$ (3,227.42)
ELI	\$ 1,000.00	\$ -	\$ (1,000.00)	ELI	\$ 2,000.00	\$ 2,000.00
COE Fair Share Contributions	\$ -	\$ 345.04	\$ 345.04	Membership	\$ 200.00	\$ 265.84 \$ (65.84)
Miscellaneous Income	\$ -	\$ 35.46	\$ 35.46	National TRIO Day		
Total Income	\$121,675.00	\$137,886.20	\$ 16,151.20	State Initiatives	\$ 1,500.00	\$ 1,500.00
General Expenses				TRIO Achievers	\$ 1,000.00	\$ 1,164.01 \$ (164.01)
General Operating	\$ 500.00	\$ 388.90	\$ 111.10	Training/Prof. Development	\$ -	\$ 164.30 \$ (164.30)
Bank and Credit Card Fees	\$ 100.00	\$ 181.28	\$ (81.28)	Total Committee Expenses	\$ 21,200.00	\$ 24,504.31 \$ (3,304.31)
Credit Card Processing Fees	\$ 3,000.00	\$ 4,613.11	\$ (1,613.11)	Total Income	\$121,675.00	\$137,886.20 \$ 16,211.20
Executive Board	\$ 20,000.00	\$ 12,285.20	\$ 7,714.80	Total Expenses	\$131,675.00	\$147,547.82 \$ (15,872.82)
COE Board Travel	\$ 12,000.00	\$ 25,405.17	\$ (13,405.17)	Net Gain or Loss	\$ (10,000.00)	\$ (9,661.62) \$ 338.38
Insurance and Bond	\$ 2,450.00	\$ 2,456.00	\$ (6.00)			
Accountant	\$ 2,000.00	\$ 2,373.16	\$ (373.16)			
Audit	\$ 2,000.00	\$ 3,400.00	\$ (1,400.00)			
Legal	\$ -					
Website and Domain	\$ 300.00	\$ 370.51	\$ 70.51			
Event Espresso	\$ 125.00	\$ 164.95	\$ (39.95)			
COE Membership	\$ 4,000.00	\$ 4,000.00				
Contract Services	\$ -	\$ 300.00	\$ (300.00)			
Conference	\$ 54,000.00	\$ 56,798.20	\$ (2,798.20)			
Legs & Regs	\$ 10,000.00	\$ 10,307.03	\$ (307.03)			
Total General Expenses	\$110,475.00	\$123,043.51	\$ (12,427.49)			

ASPIRE REGION BUDGET, 2017						
As of 09/30/2017						
		Current Checking Balance	\$	147,800.33		
		Current Savings Balance	\$	1,525.28		
		Long-Term Savings Accounts	\$	103,631.00		
		Accounts Receivable				
		Accounts Payable				
		Prepaid Expenses				
		Net Assets	\$	252,956.61		
Income	2017 Budget	2017 Actual	Committee Expenses			
Membership, Personal	\$ 12,000.00	\$ 11,340.00	Archivist	\$ 300.00	\$ -	
Project Memberships	\$ 9,700.00	\$ 4,550.00	Awards	\$ 2,000.00	\$ -	
Personal Donations	\$ 3,000.00	\$ 2,149.97	By-Laws/Operating Guidelines	\$ -	\$ -	
Interest Income	\$ 500.00	\$ -	Native American Committee	\$ 500.00		
Conference	\$ 97,000.00	\$ 82,904.00	Corporate Development	\$ -	\$ -	
Accounts Receivable	\$ -	\$ -	Development	\$ 500.00	\$ -	
Corporate Development	\$ -	\$ -	Finance	\$ -	\$ -	
ELI	\$ -	\$ -	Governmental Relations	\$ 15,000.00	\$ 13,679.86	
COE Fair Share Contributions	\$ -		ELI	\$ 5,000.00	\$ -	
Miscellaneous Income			Membership	\$ 300.00	\$ 42.47	
Total Income	\$122,200.00	\$100,943.97	State Initiatives	\$ 4,000.00	\$ 500.00	
General Expenses			TRIO Achievers	\$ 2,000.00	\$ -	
General Operating	\$ 500.00	\$ 338.23	Training/Prof. Development	\$ -		
Bank and Credit Card Fees	\$ 500.00	\$ 3.00	Total Committee Expenses	\$ 29,600.00	\$ 14,222.33	
Credit Card Processing Fees	\$ 5,000.00	\$ 3,968.90	Total Income	\$122,200.00	\$100,943.97	
Executive Board	\$ 12,000.00	\$ 17,910.39	Total Expenses	\$ 29,600.00	\$ 53,227.96	
COE Board Travel	\$ 20,000.00	\$ 11,436.12	Net Gain or Loss	\$ 92,600.00	\$ 47,716.01	
Insurance and Bond	\$ 2,500.00	\$ 313.00				
Accountant	\$ 2,500.00	\$ 1,970.16				
Audit	\$ -	\$ -				
Legal	\$ -	\$ -				
Website and Domain	\$ 350.00	\$ 445.92				
Event Espresso	\$ 200.00	\$ -				
COE Membership	\$ 4,000.00	\$ -				
Contract Services	\$ -	\$ -				
Conference	\$ 54,000.00	\$ 2,619.71				
Legs & Regs						
Total General Expenses	\$101,550.00	\$ 39,005.43				

Kyle expressed his appreciation to John and presented him with a gift on behalf of the Board for his many years of service as Treasurer.

COMMITTEE REPORTS

GOVERNMENT RELATIONS REPORT

Ally Garcia gave a brief update from the Government Relations Committee. She thanked all of those who had contacted their congressional leaders and voiced their opposition to the Jason Lewis CTE (Career and Technical Education) Amendment, which did not pass. She stated while this was a victory for TRIO programs, there are challenges that still persist. In May 2017, President Trump called for the elimination of McNair programs in the FY 2018 budget request to congress. She encouraged all TRIO program directors to download advocacy packets, which can be found on the COE website, and invite their congressional leaders to their respective campuses in order to demonstrate the effectiveness of their programs. Ally extended an invitation to all ASPIRE members in joining the Governmental Relations committee, in order to plan as a region and mobilize efforts to best support TRIO programs and students. She also encouraged members to participate in the upcoming COE Policy Seminar.

MEMBERSHIP REPORT

Before Cara Davis presented the official Membership Report, she gave a brief explanation of the benefits from becoming an ASPIRE Professional or Associate Member. She then reported that for 2016-17, there were 342 members, with 73 of those being new members. Within the states, Colorado had 101 members; Montana had 58; North Dakota had 42; South Dakota had 27; Utah had 79; and Wyoming had 34. There were 317 Professional memberships, seven Associates, and seven Emeritus.

DEVELOPMENT

Jami Bayles presented the membership with the ASPIRE Development and COE Fair Share reports. For COE Fair Share, ASPIRE as a region tied with the NEOA region for the highest achievement at 117%. This included Institutional Memberships and personal donations including the “10 for 10” campaign. For individual states, Colorado achieved 114%, Montana had 122%, North Dakota had 112%, South Dakota had 108%, Utah had 108%, and Wyoming had 143%. ASPIRE had 142 projects, with 85 paid projects memberships (60%). Paid Project Membership by state included Colorado at 37%; Montana at 76%, North Dakota at 53%, South Dakota at 60%, Utah at 100%, and Wyoming at 54%. Total personal donations to ASPIRE was \$3,606.

COE UPDATE

Maureen Hoyler, President of the Council for Opportunity in Education, shared some COE highlights with the membership. For 2016-17, TRIO received a \$60 million increase which equaled to a 3% increase for each program. Additionally, 39 new Educational Opportunity Center programs and 32 new Talent Search programs were funded, nationally. For the 2017-18 year, an additional \$60 million increase has been requested. Final funding legislation will not be determined until early December. There will be no grant competition in Fiscal Year 2018 which means there is the potential of a 6% increase for programs. Maureen also spoke about the Lewis Amendment, which aims to move the \$60mil increase over to Career and Technical Education State Grants.

ELECTIONS

Ben Hamman, Elections Chair, reported that the vacancies for the offices of Treasurer and President-Elect were now open. For the office of Treasurer, there was one nomination submitted via email, Bernie Phelps from the Upward Bound Math/Science program at Montana Tech. For the office of President-Elect, one nomination was submitted, Cynthia Ayala from the Upward Bound program at Pueblo Community College.

ACTION ITEMS

1. Teresa de Herrera nominated Marilyn Thayer, Student Support Services Director at Colorado State University, for the position of Treasurer. Rachel Lund seconded and motion carried.
2. With no further nominations from the floor, Cynthia Ayala was elected to the office of President-Elect by acclamation.

Elections for the office of Treasurer will take place later today.

The ASPIRE Business meeting recessed at 9:23am and reconvened on Wednesday, October 18 at 8:34am with Darlene Samson presiding as President.

IN ATTENDANCE

OFFICERS

Darlene Samson, President
Cynthia Ayala, President-Elect
Kyle Ethelbah, Past-President
Marilyn Thayer, Treasurer
Jami Bayles, Secretary

STATE PRESIDENTS

Brandi Scott, Colorado State President
Theresa Rader, Montana State President
Dennis Stangl, North Dakota State President
Thomas Madut, South Dakota State President
Rachel Lund, Utah State President
Lori Brown-Wirth, Wyoming State President

OLD BUSINESS

STATE REPORTS

Each state president gave a brief report with highlights from their respective states. All state reports will be available on the ASPIRE website.

ELECTIONS

Bernie Phelps withdrew her nomination for the office of Treasurer and Marilyn Thayer was elected Treasurer by acclamation.

GOOD OF THE ORDER

Darlene stated that the Executive Board made a decision to provide two conference registration waivers. They are currently working on the criteria and will update members with more information early next year.

MOTION TO ADJOURN

Darlene called for a motion to adjourn. Dan Bengtson so moved, Brandi Scott seconded, and the October 2017 Regional ASPIRE Business meeting adjourned at 8:54am.